



Introduction

The University of Law's English Language Policy has been informed by the Office for Students Sector-Recognized Standards and the General Ongoing Conditions of Registration and has regard to the UK Quality Code for Higher Education. These definitive reference points for all English higher education institutions set out how academic standards are established and maintained and how excellence in the quality of learning opportunities is assured.

This policy sits within The University of Law's Quality and Standards Code, which provides a suite of policies designed to safeguard the academic standards of The University of Law. The University of Law is a registered provider of higher education in the United Kingdom, registered with the Office for Students. The University of Law is a member of the Association of Law Universities in the United Kingdom (ALUUK).

This will be communicated at the earliest point possible, and the University will liaise with students to achieve the best possible outcome.

Process for reasonable adjustments:

- ◁ Applicants should upload their request to the Medical Evidence portal where it will be assessed by the DIS team. The medical evidence must be uploaded at least 28 days prior to the exam period.
- ◁ DIS will inform the English Language Assessment team of the reasonable adjustments.
- ◁ ELA will work with their platform provider and proctoring system to accommodate adjustments recommended by DIS. More time may be needed to accommodate bespoke technological requirements with ULET's platform provider.

Malpractice

The University works with a third-party proctoring platform to ensure test security. All tests are recorded and reviewed by the English Language Assessment team. Malpractice is taken seriously and may result in the withholding of results or cancellation of the University's conditional offer of study.

In case of malpractice, the candidate will be notified via email. The candidate can appeal against the decision by following the process below:

- ◁ Applicants can reply to the malpractice email requesting an appeal within 5 working days of the malpractice email being sent
- ◁ The case will be reviewed by the English Language Assessment team and senior members of the Admissions team if necessary; the review and the outcome will be communicated to the applicant within 20 working days
- ◁ If the applicant disagrees with the outcome, they will be directed to the University's Complaints team

Responsibility and Policy Review

Ultimate responsibility for the development of clear and effective processes and procedures associated with the quality assurance and maintenance of standards of academic provisions and overseeing their application lies with the Academic Board of the University. The English Language Assessment team, part of Student Immigration Compliance & Advice (SICA), will be responsible for

